



Employability: Job Ready

Creating a supported pathway into employment for people with basic job skills

Yooralla can work with you to help you build your skills to open up future employment options. Improving access to jobs and equality in the workplace for people with disability is one of our highest priorities.

Yooralla's Employability program is focused on building your job skills to support your pathway to employment. Yooralla can tailor a job skills program to suit your individual needs and capabilities and support you to help you transition into the employment that is right for you.

The Employability program consists of two streams – Preparation for Work and Job Ready. *Employability: Preparation for Work* is for school leavers and individuals who require intensive support. *Employability: Job Ready* is one year of paid, on-the-job training based in a Yooralla Business Enterprise or in the community. *Employability: Job Ready* is for people who already have some job skills and require less support.

In *Employability: Job Ready*, you will get hands-on work experience in a real-life working environment, and you will be paid a training wage for the work you do.

Who is eligible?

Employability: Job Ready is specially designed for people with disability who have vocational/employment related goals, an interest in working, and some basic work skills.

Employability: Job Ready is:

- the next step up, for participants who have completed the *Employability: Preparation for Work* stream, or
- for people who are at the supported employment level already. This might be people who have had volunteering or work experience, or who have learned basic job skills in a classroom setting.

What skills will you learn?

The first Employability Stream, *Employability: Preparation for Work*, is focused on learning in a classroom setting. The next stage, *Employability: Job Ready*, is designed to help you learn job skills on-the-job to transition into employment after the program. You will experience a hands-on learning environment in a community-based, real-life work setting.



Employability: Job Ready focuses on further developing your existing work skills in a real working environment, including:

- life and employment goal setting
- literacy and numeracy
- job matching and selection
- domestic activities and independent living, to fit in with your working life
- budgeting and money management
- physical health and wellbeing
- travel training to get to work
- communication
- working unsupervised, and
- team work.

Assessments will be based on your competency in the above areas, as demonstrated on-the-job. Your progress will be monitored throughout the program, to ensure you are reaching your milestones.

Types of supported employment

Yooralla will work with you to explore the types of work you are interested in, and what work will help you to reach your employment goals.

The type of work you do is flexible, depending on your interests and needs, but might be in areas such as:

- catering
- manufacturing
- gardening
- warehousing
- maintenance, and
- cleaning.

Work in the *Employability: Job Ready* program may be in the community or in a Yooralla Business Enterprise. Yooralla has Business Enterprises in metropolitan Melbourne, Shepparton/Mooroopna and in the Hume Region, where you can gain rewarding experience in a range of areas to suit your needs and interests.

Anthony's story

Anthony's journey into employment began with work experience in a supported employment role at a Yooralla Business Enterprise in Seymour. His tasks included manufacturing garden stakes, labelling wine and many other practical tasks.

Since his initial work experience, Anthony has been gainfully employed at the local meatworks in Seymour, in an open employment position.

To build his job skills, Anthony received training in all aspects of Occupational Health and Safety, as well as how to work as a team, dressing appropriately for the workplace, how to raise a complaint, phoning in if unable to attend on rostered days, even how to obtain a medical certificate – all requirements of any workplace.



What's next?

After completing *Employability: Job Ready*, you will have reached the end of Yooralla's Employability Program. Then, you may want support to move into 'open employment' – that is, a job just like everyone else in the community, where you no longer need support to do your job.

Wherever you choose to start and finish your pathway to employment, Yooralla will support you to achieve your employment goals.

What funding do you need to participate?

Participation in *Employability: Job Ready* may be funded in your National Disability Insurance Scheme (NDIS) plan, if:

- you are an eligible person in an area transitioning to the NDIS
- your NDIS plan has identified employment related goals.

If the NDIS has not yet come to the area you live, your participation in the program may be funded via Department of Health and Human Services funding, via a Department of Social Services (Supported Employment funding) position, or via a fee for service arrangement.

When does the program run?

You can apply for *Employability: Job Ready* at any time if you are eligible. You can participate in the *Employability: Job Ready* stream for up to 12-months. If you satisfactorily complete all on-the-job modules, and you can demonstrate your ability to work in a real-life work setting, you can exit the program early.

The program will run between 15-18 hours per week for 48 weeks of each year. Program dates and times will depend on location.

Why choose Yooralla?

- Yooralla is a disability specialist.
- We know the NDIS – we have been supporting participants from the beginning of the NDIS.
- We have a wide range of services tailored to support people with disability of all ages and needs.
- We have been providing supports to people with disability since 1918.
- We provide specialist supports for people with high and complex needs, and we are specialists in children's early intervention supports.
- We seek to provide the highest standards in quality, customer wellbeing and safeguards.

Contact us

To learn more about the Employability program and find out if you are eligible, please contact us.

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Yooralla is a registered NDIS provider.



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